TERREBONNE PORT COMMISSION

**MINUTES**

 **February 14, 2023**

**1116 Bayou Lacarpe Rd.**

Houma, Louisiana 70363

# **Bill Purvis, President Presiding**

Present: Greg Landry, John DeBlieux, Dan Davis, Jacob Brown, Joe Caldwell and Bill Purvis

**Absent: Steve Crispino**

Staff: David Rabalais – Executive Director, Sonja Labat - Finance Manager, Wayne Lirette - Maintenance

**Legal: Danna Schwab – Schwab Law Firm**

**Consultants O’Neal Malbrough and Bill Blanchard – GIS, Stevie Smith – All South, David Waitz, Craig Hebert**

###### Media: None

###### Guests: Doug Cheramie and Andrew Blanchard

1. **WELCOME AND INVOCATION**
	1. **Bill Purvis, President, called the meeting to order and led with the invocation by Joe Caldwell and the Pledge of Allegiance. Sonja Labat called roll. A quorum was present.**
2. **PUBLIC WISHING TO ADDRESS THE COMMISSION – The Chairman presented Andrew Blanchard with an award for his service. Dan Davis congratulated Andrew and advised that he learned a lot from him through the years. Dan thanked him for his guidance and friendship and wished him the best of luck with his future endeavors. Greg Landry thanked Andrew for his service as he brought a lot to the commission. David Rabalais served on the commission with Andrew prior to becoming the Port Director. John DeBlieux thanked him for his service. Andrew enlightened him with the commercial fishing industry. He congratulated him as the Chairman of Wildlife and Fisheries and will support him in his endeavor. Bill Purvis advised him that he supports his endeavors as well. Joe Caldwell advised that it was a pleasure working with him and congratulated him on his future endeavors. Andrew discussed his history as a commissioner as Parish President Robert “Bobby” Bergeron asked him to serve as representation of the seafood industry. His wishes were to have someone from the fishing industry be a Port tenant. He thanked everyone.**
3. **APPROVAL OF MINUTES AND ABSENCES**
	1. **A motion by Dan Davis and seconded by Greg Landry approving the minutes of the January 17, 2023 regular meeting. No opposition. Motion passed.**
	2. **A motion by Dan Davis and seconded by John DeBlieux to move the meeting time to 11:00am. No opposition. Motion passed.**
4. **FINANCIAL REPORT**
	1. **Reconciliation of finances were reviewed and approved for the month of January 2023 on a motion by Greg Landry and seconded by Joe Caldwell. No opposition. Motion passed.**
	2. **A motion by Dan Davis and seconded by John DeBlieux to adopt the 2022 Louisiana Compliance Questionnaire. No opposition. Motion passed.**
5. **EXECUTIVE DIRECTOR’S REPORT**
	1. **Government Multi-Use Complex**
		1. **CBP (OFO) Expansion – Craig Hebert was present to give a project update. The project is finally towards the end and the contractor is on site working. At the end of February, the project should be 100% complete. Approval from the Fire Marshall will then be needed. The security features held up the project.**
		2. **David Rabalais discussed quotes received for the roof repairs. Frisco submitted a quote in the amount of $39,310.00. Justin Reeves submitted a quote in the amount of $45,938.85. Onshore chose not to provide a quote. A motion by John DeBlieux, seconded by Greg Landry to award the roof repairs to Frisco, who provided the lowest quote in the amount of $39,310.00. No opposition. Motion passed.**
	2. **Other Port Projects**
		1. **HNC Deepening Study – Bill Blanchard with GIS was present to give a project update. Bill discussed the utility relocations. 15 of the 17 drawings are complete. The staff met with TPCG and Waterworks. They still need to meet with SLECA. The meeting with Hilcorp is set for this Friday. Regarding real estate, the staff is working with the current landowners. Disposal sites were discussed. The staff met with the Corp and DOTD regarding funding and also met with Norby Chabert regarding funding. A motion by Greg Landry and seconded by Jacob Brown to approve the GIS invoice in the amount of $56,327.50. No opposition. Motion passed.**
		2. **HNC Maintenance Dredging (Corp) – David discussed his report. The original estimated completion date of the North Reach was April 19th. The dredge has been a slow process as they hot rocks last week. The new estimated completion date is the end of May. Bids for the Bay Reach dredge project were received January 23rd. There was one bid and it is being protested by another dredge company. David is waiting on a price from Apollo to dredge the Short Cut Canal.**
		3. **HNC Rock Jetty – Nothing to report.**
		4. **Port Pump – David Waitz was present to give a project update. The generator has been installed. It will need to be filled with diesel and a start up date will be scheduled.**
		5. **Chet Morrison Project – David advised that he found a new attorney and will let everyone know an update once he receives it.**
		6. **Garbologist – Their lease payment was delinquent and Danna sent them a letter regarding. They caught up the rent and paid a month in advance so they are paid up through the month of February.**
		7. **Performance Energy Services Lease Renewal – David advised that the parking lot lease was renewed for another year. A motion by John DeBlieux and seconded by Joe Caldwell to approve the parking lot lease for another year. No opposition. Motion passed.**
		8. **David provided an update on the insurance renewal. We are awaiting quotes from Laris and Paul’s Agency. A motion by Dan Davis and seconded by John DeBlieux to authorize the Executive Director to bind the insurance with the lowest quote from a qualified agent. No opposition. Motion passed.**

**VII.COMMITTEE REPORTS – The executive committee met yesterday. Bill Purvis discussed possibly meeting earlier than the Monday prior to the meeting. John DeBlieux discussed the marketing committee meeting. Based on the value of the Port’s assets, he would like to know the borrowing power of the Port. He discussed the Board of Commerce and Industry and their power to waive ad valorem taxes.**

**XVI.COMMISSIONER’S COMMENTS – None**

**XVII.STAFF REPORT – David Rabalais reminded everyone of the T. Baker Smith presentation tomorrow at 1:30 PM.**

**ADJOURNMENT – There being no further business to come before the commission, a motion made for adjournment by Dan Davis and seconded by Joe Caldwell. The meeting was adjourned at 1:09 pm. No opposition. Motion passed.**